

**Meeting of the Staffing Committee**  
**Manor House, Grange Road, Malvern WR14 3EY**  
**Thursday 4 July 2019 7.00pm**

Members: Mr D Baldwin, Mr M Davies, Dr P Forster, Ms S Rouse, (non-voting),  
Mr C Penn, Prof J Raine, Mrs G Rees, Ms H Stace.

1. Apologies for absence
2. Chair's announcements
3. Declaration of Interests
4. Public questions
5. Matters arising from previous meeting not otherwise on agenda
6. Update on Health and Safety Issues Paper A
7. Key person insurance Paper B
8. Salary sacrifice scheme – results of staff survey Paper C
9. To review relevant sections of Schedule of Risk Paper D
10. Training update Verbal report
11. Staff where it would be difficult to find temporary cover Verbal update
12. CEO appraisal Verbal update
13. Items for future meetings
14. Urgent Business
15. Date of next meeting 3 October 2019, 7 pm