

# Meeting of the Finance, Administration and Resources Committee

Manor House, Grange Road, Malvern  
Thursday 8th August 2019 at 7:00 pm

Members: Mr R Bartholomew, Mr D Bryer, Mr M Cordey, Mr M Davies, Mrs L Hodgson, Mr C Penn, Prof J Raine, Ms S Rouse, Mr D Street, Mr P Watson

Shaun Mooney Bishop Fleming in attendance for items 7 & 8

## Agenda

1. Apologies for Absence
2. Chair's Communications
  - Stroll Meet outside Classic Interiors, Worcester Road 7pm 22 August 2019
3. Declarations of Interest
4. Matters arising from previous meeting 9th May 2019 not otherwise on agenda
  - Parking meters
  - Tractor
  - British Camp loos
5. Final management accounts for the year ended 31 March 2019 Paper A
6. LGPS – McCloud/Sargeant ruling Paper B
7. To approve Trustees' Annual Report and Accounts for year ending 31 March 2019 & authorise signature of Letter of Representation Paper C
8. Auditors' Key Issues discussion document (Confidential report) Paper I
9. Update on Schedule of Risk items Verbal update
10. Amendments to the Accounting manual Paper D
11. Business Plan review Paper E
12. Reports for information
  - 12.1 Management accounts to 30<sup>th</sup> June 2019 Paper F
  - 12.2 Review of major projects (Including Land Management) Paper G
  - 12.3 Fund raising Verbal Update
  - 12.4 Charity Commission Scheme costs Paper H
  - 12.5 Exercise of delegated expenditure powers Verbal update
  - 12.6 Legacy
    - Verbal update
  - 12.7 Property – Manor House refurbishment Verbal update
  - 12.8 Investments Verbal update
13. Urgent business

14. Date and time of next meeting Tuesday 10th December 2019 7pm

15. Confidential item:

Resolution to exclude the public for discussion of items 16, 17 and 18 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (commercially sensitive matter).

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16. Register of contracts	Paper J
17. Stewardship Scheme transitional arrangements	Paper K
18. Secretary to the Board's hours	Paper L