

Meeting of the Governance Committee  
Castlemorton Parish Hall WR13 6BE  
Thursday 29 July 2021 7.00pm

[Please see overleaf for arrangements if you wish to attend the meeting](#)

Members: Mr C Atkins, Mr R Bartholomew, Dr S Braim, Mr D Core, Mr M Davies (non-voting), Mr D Fellows, Mrs C Palmer, Prof J Raine, Ms S Rouse (non-voting)

### **AGENDA**

1. Apologies for absence
  2. Chair's announcements
  3. Declaration of interests
  4. Public comments
  5. Matters arising from previous meetings (not otherwise on the agenda)
  6. Report Working Group 1 (Benefits to be secured from amending Trust's governing Acts) Verbal Update
  7. Working Group 2 –No meeting
  8. Meetings going forward Paper A
  9. Update Social Media Policy Paper B
  10. Use of Governance Toolkit Verbal update
  11. Work programme
    - Review of Code of Conduct Paper C
    - Review of trustee disciplinary process
  12. Trustee training proposed
    - Workshop on Pensions
    - Being a good trustee (On hold until after governance Toolkit process is completed)
  13. Urgent Business
  14. Date of Next Meeting 21 October 2021
  15. Confidential
    - Resolution to exclude the public for discussion of item 16 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (confidential legal advice).
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## CONFIDENTIAL

### 16. Legal advice on treatment of information received in capacity as trustee

Paper D

There are still high numbers of Covid cases and it is clear that notwithstanding vaccination, people can still catch the virus. Castlemorton Parish Hall is keeping Covid precautions in place as a condition of hire. In addition each venue is risk assessed by the Trust and will be allocated a maximum capacity so that a 2m distance can be maintained between attendees. Once the capacity for the venue has been reached, in order to keep attendees safe, no further people will be admitted. If you attend the meeting you will still be asked to wear a face mask as a courtesy to other attendees.

Anyone who is NOT a member of the Committee who wishes to attend **must** apply in writing to [cheryl.morris@malvern hills.org.uk](mailto:cheryl.morris@malvern hills.org.uk) (or write to Ms C Morris at the Trust's office), giving their name, E-mail address and contact number, which are required for track and trace. Places will be allocated on a first come first served basis. Cheryl will confirm whether there is a place available. If you turn up at the meeting without pre-booking you risk not being admitted.