

## Meeting of the Board

United Reformed Church, Malvern Link WR14 1SS

Thursday 07 October 2021 7.00pm

[Please see below for arrangements if you wish to attend the meeting](#)

### Agenda

1. Apologies for absence
2. Chair's Announcements
3. Declarations of Interest
4. Public comments
5. Urgent Business
6. Next meeting: 11 November 2021
7. Confidential business

Resolution to exclude the public for discussion of item 8 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (Legally privileged)

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8. VAT reclaim - whether to appeal HMRC decision

Paper A

There are still high numbers of Covid cases and it is clear that notwithstanding vaccination, people can still catch the virus. Each venue is risk assessed by the Trust and is allocated a maximum capacity so that a minimum distance can be maintained between attendees. For this meeting, that may not be 2m. Once the capacity for the venue has been reached, in order to keep attendees safe, no further people will be admitted. If you attend the meeting you will still be asked to wear a face mask as a courtesy to other attendees.

**If you or anyone in your household/bubble has experienced any Covid symptoms in the last 7 days, please do NOT attend this meeting. Delta variant symptoms for those who have been vaccinated are commonly runny nose, sore throat and headache, and not necessarily a cough, fever or loss of sense of taste or smell.**

Out of consideration for others, we ask all attendees to undertake a lateral flow test and not to attend if this shows positive result.

Anyone (other than trustees) who wishes to attend **must** apply in writing to [cindy@malvernlinks.org.uk](mailto:cindy@malvernlinks.org.uk) (or write to Mrs L Parish at the Trust's office), giving their name, E-mail address and contact number, which are required for track and trace. Places will be allocated on a first come first served basis. Cindy will confirm whether there is a place available.

If you turn up at the meeting without pre-booking you risk not being admitted.