

**Meeting of the Governance Committee  
United Reform Church, Malvern Link  
Thursday 21 October 2021 7.00pm**

[Please see overleaf for arrangements if you wish to attend the meeting](#)

Members: Mr C Atkins, Mr R Bartholomew, Dr S Braim, Mr D Core, Mr M Davies (non-voting), Mr D Fellows, Mrs C Palmer, Prof J Raine, Ms S Rouse (non-voting)

**AGENDA**

1. Apologies for absence
2. Chair's announcements
3. Declaration of interests
4. Public comments
5. Matters arising from previous meetings (not otherwise on the agenda)
6. Report Working Group 1 (Benefits to be secured from amending Trust's governing Acts)  
Whether to recommend that MHT proceeds with a Private Bill to update its  
Governing Acts Paper A
7. Arrangements for approving Committee minutes Paper B
8. Policy on Public Information Verbal Update
9. Answers to Governance Toolkit questions 1 & 2 Verbal update
10. Matters to be dealt with at future meetings  
Workshop on Pensions Review of Code of Conduct  
Review of trustee disciplinary process  
Being a good trustee (On hold until after governance Toolkit process is completed)
11. Urgent Business
12. Date of Next Meeting 4 February 2022

**If you or anyone in your household/bubble has experienced any Covid symptoms in the last 7 days, please do NOT attend this meeting. Delta variant symptoms for those who have been vaccinated are commonly runny nose, sore throat and headache, and not necessarily a cough, fever or loss of sense of taste or smell.**

There are still high numbers of Covid cases and it is clear that notwithstanding vaccination, people can still catch the virus. Each venue is risk assessed by the Trust and is allocated a maximum capacity so that a minimum distance can be maintained between attendees. For this meeting, that may not be 2m. Once the capacity for the venue has been reached, in order to keep attendees safe, no further people will be admitted. If you attend the meeting you will still be asked to wear a face mask as a courtesy to other attendees.

Out of consideration for others, we ask all attendees to undertake a lateral flow test and not to attend if this shows positive result.

Anyone (other than trustees) who wishes to attend must apply in writing to [cindy@malvern hills.org.uk](mailto:cindy@malvern hills.org.uk) (or write to Mrs L Parish at the Trust's office), giving their name, E-mail address and contact number, which are required for track and trace. Places will be allocated on a first come first served basis. Cindy will confirm whether there is a place available.

If you turn up at the meeting without pre-booking you risk not being admitted.