

Meeting of the Staffing Committee

~~United Reform Church~~ Colwall Village Hall

~~Malvern Link~~

~~Tuesday 7 December~~ ~~Thursday 4 November~~ 2021 7.00pm

Members: Mr D Baldwin, Mr M Davies, Mrs H I'Anson, Mrs C Palmer, **Mr C Penn**, Prof J Raine, **Mrs H Stace**.

1. **Appointment of Chair**
2. **Appointment of Vice Chair**
3. Apologies for absence
4. Chair's announcements
5. Declaration of Interests
6. Public comments
7. Matters arising from previous meeting not otherwise on agenda
Recruitment
8. Update on Health and Safety Issues Paper A
9. Abusive, Persistent or Vexatious Complainants Policy Paper B
10. Bullying and Harassment Policy Paper C
11. Urgent Business
12. Date of next meeting 7 April 2022
13. Confidential business

Resolution to exclude the public for discussion of item 12 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (personnel matters).

Confidential

14. Estate Supervisor post.

If you or anyone in your household/bubble has experienced any Covid symptoms in the last 7 days, please do NOT attend this meeting. Delta variant symptoms for those who have been vaccinated are commonly runny nose, sore throat and headache, and not necessarily a cough, fever or loss of sense of taste or smell.

There are still high numbers of Covid cases and it is clear that notwithstanding vaccination, people can still catch the virus. Each venue is risk assessed by the Trust and is allocated a maximum capacity so that a minimum distance can be maintained between attendees. Once the capacity for the venue has been reached, in order to keep attendees safe, no further people will be admitted. If you attend the meeting you will still be asked to wear a face mask as a courtesy to other attendees.

Out of consideration for others, we ask all attendees to undertake a lateral flow test and not to attend if this shows positive result.

Anyone (other than Staffing Committee members) who wishes to attend must apply in writing to cindy@malvern hills.org.uk (or write to Mrs L Parish at the Trust's office), giving their name, E-mail address and contact number. Places will be allocated on a first come first served basis. Cindy will confirm whether there is a place available.

If you turn up at the meeting without pre-booking you risk not being admitted.