

Ordinary Meeting of the Board
Council Chamber, Avenue Road, WR14 3AF
Thursday 12 May 2022 7pm

Due to the high numbers of Covid-19 cases, a pre-meeting workshop will be streamed live on YouTube: <https://bit.ly/3dbH2AW> on Monday 9th May 2022 at 18.30. This is to enable trustees to receive reports not requiring any decision, to conduct any preliminary discussions and to raise any questions they may have on items on the agenda. Items marked * are for information only and will be discussed at the workshop and not at the meeting.

Agenda

1. Apologies for absence
2. Chair's Announcements
 - Acquisition of Brewin Dolphin by Royal Bank of Canada
 - Election result
3. Declarations of Interest
4. Public Comments
5. To confirm the Minutes of the Board meetings held on 10 March and 26 April 2022 (May be dealt with in confidential part of the meeting if necessary) Pages 1 - 4
Confidential pages 1 - 4

*Matters arising from the previous Board meetings not otherwise on the agenda
6. Appointment of newly elected trustee to committee
7. *Audit Plan Paper A pages 5 - 16
8. Going concern review Paper B pages 17 - 22
9. *Budget review – impact of inflation Paper C pages 23, 24
10. Request for signage The Purlieu Paper D pages 25,26
11. Information
 - 11.1 *Management accounts to 31 March 2022 Paper E pages 27 – 30 + separate sheets
 - 11.2 *Expenditure approved under delegated authority 2021/22 Paper F Page 31
 - 11.3 *Update on Risk Management Schedule Paper G page 32
 - 11.4 *Conservation Manager's Report Verbal update
 - 11.5 *H & S update Paper H page 33
 - 11.6 *GDPR breaches Verbal update
 - 11.7 *Malvern Spa Association Verbal update
 - 11.8 *AONB Joint Advisory Committee Paper I pages 34 - 38
 - 11.9 *Wildlife Panel Paper J pages 39 - 42
 - 11.10 Recreation Advisory Panel Paper K pages 43 - 45
 - 11.11 4Cs Paper L pages 46 - 49
 - 11.11 *Management Report Paper M pages 50 - 52
12. Urgent business
13. Date of next meeting
14 July 2022

14. Confidential

Resolution to exclude the public for discussion of item 15 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (HR matter).

Confidential

15. CEO appraisal and pay award

Verbal update

Following the Government announcement 'Living with COVID-19', it remains the responsibility of employers and organisations to put arrangements in place to try to reduce the spread of infection at meetings and events. Malvern Hills Trust, having assessed the risks of face-to-face meetings, will continue to take measures to keep everyone as safe as possible.

If you or anyone in your household has experienced any Covid symptoms in the last 7 days, please do not attend this meeting unless you have a negative lateral flow test result on the day of the meeting. The Government has updated the list of symptoms and the most common are now runny nose, sore throat, headache, fatigue and sneezing and not necessarily a cough, fever or loss of sense of taste or smell.

As cases remain high, when attending meetings please:

- Continue to wear a face covering once inside unless you are exempt from doing so (or when speaking).
- Use the hand sanitiser provided when you enter and leave the building
- Seats will be placed socially distanced within the venue - please don't move the chairs closer to others unless you have checked that they are happy for you to do so
- Avoid congregating in car parking areas, or whilst waiting to enter the building
- Once the meeting is over, please leave the building - if you want to chat it is safer to do it in the open air

Once the capacity for the venue has been reached, in order to keep attendees safe, no further people will be admitted.