

Ordinary Meeting of the Board
Council Chamber, Avenue Road, WR14 3AF
Thursday 22 September 2022 7pm

Agenda

1. Apologies for absence
2. Chair's Announcements
 - Update following meeting on 8 September 2022
3. Declarations of Interest
4. Public Comments
5. To confirm the Minutes of the Board meeting held on 14 July 2022 (May be dealt with in confidential part of the meeting if necessary) Pages 1 - 6
Confidential page 1- 2

Any matters arising from the previous Board meeting not discussed at Workshop on 5 September 2022
6. To review the Letter of Representation addressed to Bishop Fleming and authorise the Chair of the Board to sign Pages 7 - 9
7. Trust bank deposit accounts Paper B pages 12,13
8. Arrangements following Levy Payers meeting: Appointment of auditors – tendering exercise
9. Local Authority Boundary Commission Review: update and to approve a budget Paper C pages 14 - 16
10. Updates Risk Management Schedule Verbal update
11. To consider the outcomes from the trustee workshop on the Governance Toolkit exercise
12. Review of temporary fencing Paper D pages 17 - 19
13. Purlieu Field – land management Paper E pages 20 - 24
14. Hunting on Trust land Paper F pages 25 - 27
15. H & S update Paper G pages 28, 29

Including review of Covid precautions and meeting arrangements.
16. Information
 - 16.1 Management accounts to.31.7.22 Separate bundle
 - 16.2 GDPR breaches Verbal update
 - 16.3 Conservation Mangers report from 5 September 2022 Verbal update
17. Urgent business
18. Date of next meeting
10 November 2022
19. Confidential

Resolution to exclude the public for discussion of item 22 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (HR matter).

Confidential

20. Land purchase Paper J page 3

Following the Government announcement 'Living with COVID-19', it remains the responsibility of employers and organisations to put arrangements in place to try to reduce the spread of infection at meetings and events. Malvern Hills Trust, having assessed the risks of face-to-face meetings, will continue to take measures to keep everyone as safe as possible.

If you or anyone in your household has experienced any Covid symptoms in the last 7 days, please do not attend this meeting unless you have a negative lateral flow test result on the day of the meeting. The Government has updated the list of symptoms and the most common are now runny nose, sore throat, headache, fatigue and sneezing and not necessarily a cough, fever or loss of sense of taste or smell.

As cases remain high, when attending meetings please:

- Continue to wear a face covering once inside unless you are exempt from doing so (or when speaking).
- Use the hand sanitiser provided when you enter and leave the building
- Seats will be placed socially distanced within the venue - please don't move the chairs closer to others unless you have checked that they are happy for you to do so
- Once the meeting is over, please leave the building - if you want to chat it is safer to do it in the open air

We risk assess the meeting venue. Once the capacity for the venue has been reached, in order to keep attendees safe, no further people will be admitted. Anyone (other than trustees) who wishes to attend must apply in writing to cindy@malvern hills.org.uk (or write to Mrs L Parish at the Trust's office), giving their name, E-mail address and contact number. Places will be allocated on a first come first served basis. Cindy will confirm whether there is a place available.