

Ordinary Meeting of the Board
Council Chamber, Avenue Road, WR14 3AF
Thursday 10 November 2022 7pm

Agenda

1. Election of Chair pages i, ii
2. Election of Vice-Chair pages iii, iv
3. Apologies for absence
4. Chair's Report for 2021/22
5. Chair's Announcements
 - Land Management Committee 1 December,
 - Finance Administration and Resources Committee 8 December,
 - Arrangements for appointment of auditor
6. Declarations of Interest
7. Public Comments
8. Amendment to Standing Orders Paper A page 1
9. Appointment of Committees
 - Land Management
 - Finance Administration and Resources
 - Governance
 - Staffing
 - Appointment of Board members to other bodies
 - 4Cs (2 representative)
 - Recreation Advisory Panel (4 representatives)
 - Wildlife Panel (4 representatives)
 - AONB
 - Malvern Spa Association
10. To confirm the Minutes of the Board meetings held on 22 September 2022)
Pages 2 – 7
Confidential page 1
Matters arising from the previous Board meetings not otherwise on the agenda
11. Governance Committee
 - 11.1 To confirm the accuracy of the minutes of the meeting held 11.10.2022
Pages 8 - 12
 - 11.2 Chair of Committee - updates and questions
 - 11.3 Board to adopt the minutes and the resolution set out below
 7. **Timing and conduct of meetings**
That the CEO continue to monitor infection rates, risk assess meetings and review the precautions set out in paper A for the meeting.
 8. **Impact of Local Government Boundary Commission review**
That the Trust continue to pursue all options.
 9. **Outcomes including any decisions required from Workshop 29 September 2022**
That the Trust should not expend any more resources on attempting to resolve the debate about whether MHT was a “public body” and about the legal decision-making framework in which it must operate (unless required in the context of a specific decision)

12. Land Management Committee

12.1 To confirm the accuracy of the minutes of the meeting held 13.10.2022

Pages 13 - 18

12.2 Chair of Committee – updates and questions

12.3 Board to adopt the minutes and the resolution set out below

8. – see agenda item 13

9. Car park Black Hill

That the car park at Black Hill be slightly extended in accordance with the diagram contained in Paper D and that parking bays should be marked out.

10.Improvements to buildings at Colwall lands

To authorise expenditure of up to £7,900 to undertake the groundworks at Colwall Lands:

a) add a stone surface to form a track between the hardstanding and the field/lambing shed

b) Create a concrete hardstanding with associated drainage and a small retaining wall to the northern entrance to the existing barn.

11. Application to surface easement Clouds End

That a non standard surface treatment was appropriate for this easement and approval of the detailed specification for the surface and the drainage should be delegated to the CEO,

13. Deterring damage by vehicles

Paper B page 19, 20

12. Information

14.1 Update on Risk Management Schedule

Verbal update

14.2 Malvern Spa Association

page 21 -

14.4 AONB Joint Advisory Committee

Verbal update

14.5 Wildlife Panel

No meeting

14.6 Recreation Advisory Panel

No meeting

14.7 Management Report

Pages 22 - 24

13. Urgent business

14. Date of next meeting

19 January 2023

Following the Government announcement ‘Living with COVID-19’, it remains the responsibility of employers and organisations to put arrangements in place to try to reduce the spread of infection at meetings and events. Malvern Hills Trust, having assessed the risks of face-to-face meetings, will continue to take measures to keep everyone as safe as possible.

If you or anyone in your household has experienced any Covid symptoms in the last 7 days, please do not attend this meeting unless you have a negative lateral flow test result on the day of the meeting. The most common symptoms are now runny nose, sore throat, headache, fatigue and sneezing and not necessarily a cough, fever or loss of sense of taste or smell.

As cases remain high, when attending meetings please:

- **Continue to wear a face covering once inside unless you are exempt from doing so (or when speaking).**

- Use the hand sanitiser provided when you enter and leave the building
- Seats will be placed socially distanced within the venue - please don't move the chairs closer to others unless you have checked that they are happy for you to do so
- Once the meeting is over, please leave the building - if you want to chat it is safer to do it in the open air

We risk assess the meeting venue. Once the capacity for the venue has been reached, in order to keep attendees safe, no further people will be admitted. Anyone (other than trustees) who wishes to attend is asked write to cindy@malvernhills.org.uk (or write to Mrs L Parish at the Trust's office), giving their name, E-mail address and contact number. Places will be allocated on a first come first served basis. Cindy will confirm whether there is a place available.