

**Ordinary Meeting of the Board**  
Council Chamber, Avenue Road, WR14 3AF  
Thursday 19 January 2023 7pm

Due to the high numbers of infections, a pre-meeting workshop will be streamed live on YouTube: <https://bit.ly/3dbH2AW> on Tuesday 17 January 2022 at 18.30. This is to enable trustees to conduct any preliminary discussions and to raise any questions they may have on items on the agenda. Items marked \* are for information only and will be discussed at the workshop and not at the meeting.

**Members of the public who plan to attend please read the notice at the foot of the agenda.**

**Ian Burrows of Brewin Dolphin will attend the meeting**

## Agenda

1. Apologies for absence
2. Chair's Announcements
  - Welcome Duncan Westbury
  - Carol concert
3. Declarations of Interest
4. Public Comments
5. Any issues arising from the Brewin Dolphin Investment report to the FAR Committee meeting held on 8 December 2022
6. To confirm the Minutes of the Board meetings held on 10 November 2022
  - Pages 1 – 8
  - Confidential pages 1 - 4
7. Matters arising from the previous Board meetings not otherwise on the agenda
8. Appoint Duncan Westbury to Land Management Committee
9. Appointment of Governance Committee
10. **Finance Resources and Administration Committee**
  - 10.1 To confirm the accuracy of the minutes of the meeting held 08.12.2021
    - Pages 9 - 17
  - 10.2 Chair of Committee – updates and questions
  - 10.3 Board to adopt the minutes
11. Investment risk levels
  - Paper A page 18
12. To approve the budget and set the levy for 2023/24
  - Paper B pages 19 - 22
13. Car park evening tariff
  - Paper C pages 23, 24
14. Worcestershire Pension Fund triennial valuation results
  - Paper D pages 25 -33
15. **Land Management Committee**
  - 15.1 To confirm the accuracy of the minutes of the meeting held 01.12.2022
    - Pages 34 - 37
  - 15.2 Chair of Committee - updates and questions
  - 15.3 Board to adopt the minutes
16. Easement application Rosedale, Park Road, West Malvern
  - Paper E pages 38 -53
17. Boundary Commission Review
  - Verbal update

## 18. Staffing Committee

18.1 To confirm the accuracy of the minutes of the meeting held 05.01.23

Pages 54, 55

Confidential pages 5 - 7

18.2 Chair of Committee - updates and questions

18.3 Board to adopt the minutes and the resolutions

### Minute 17 pay band of estate supervisor post

That the Estate Supervisor role be confirmed as being on Scale 6 of the NJC pay scale

19. Authority to execute documents

Paper F page 56

20. \*Information

20.1 Malvern Spa Association

Verbal update

20.2 AONB Joint Advisory Committee

No meeting

20.3 Wildlife Panel

No meeting

20.4 Recreation Advisory Panel

No meeting

20.5 4 Cs

Verbal update

20.6 Management Report

Pages 57 onwards

21. Urgent business

22. Date of next meeting

9 March 2023

**If you or anyone in your household has experienced any Covid symptoms in the last 7 days, please do NOT attend this meeting unless you have a negative lateral flow test result on the day of the meeting. Symptoms are commonly runny nose, sore throat, headache, fatigue and sneezing and not necessarily a cough, fever or loss of sense of taste or smell.**

Members of the public who wish to attend are asked to notify [cindy@malvernhills.org.uk](mailto:cindy@malvernhills.org.uk) (or write to Mrs L Parish at the Trust's office), in advance of the meeting, giving their name, E-mail address and contact number.

As infection numbers remain high, when attending meetings please:

- Wear a face covering once inside unless you are exempt from doing so (or when speaking).
- Use the hand sanitiser provided when you enter and leave the building
- Seats will be placed socially distanced within the venue - please don't move the chairs closer to others unless you have checked that they are happy for you to do so