

Meeting of the Finance, Administration and Resources Committee
Lyttelton Well, Church St, Malvern WR14 2AY
Thursday 14th December 2023 at 7:00 pm

Members: Mr R Berry, Mr D Core, Mr A Cottam, Mr D Fellows, Mr R Fowler, Mrs L Hodgson, Mr J Owenson, Mr C Penn, Prof J Raine.

Ed Caswell, Brewin Dolphin will be in attendance for items 7 & 8

Agenda

1. Appointment of Chair i - ii
2. Appointment of Vice-Chair iii - iv
3. Apologies for Absence
4. Chair's Communications
5. Declarations of Interest
6. Public comments
7. Investment Report CONFIDENTIAL Paper A
8. Investment risk categories Paper B
9. Management accounts for the 6 months ended 30th September 2023 Paper C
10. To approve General Fund, Restricted and Designated Fund budgets and propose the precept for the year ending 31st March 2025 Paper D
11. Appointment of the Finance & Administration Manager Verbal update
12. Terms of loan from Land Purchase Fund to cover the costs of the Private Bill Paper E – *to follow*
13. Reports for information
 - 13.1 Car park takings Paper F
 - 13.2 GDPR - Review of data breach log Verbal update
 - 13.3 Red flag items off risk schedule Verbal update
 - 13.4 Exercise delegated expenditure powers Paper G – *to follow*
14. Urgent business
15. Date and time of next meeting
Provisional 9 May 2024

If you or anyone in your household has experienced any Covid symptoms in the last 7 days, please do NOT attend this meeting unless you have a negative lateral flow test result on the day of the meeting. Symptoms are commonly runny nose, sore throat, headache, fatigue and sneezing and not necessarily a cough, fever or loss of sense of taste or smell.

Seats will be placed socially distanced within the venue - please don't move the chairs closer to others unless you have checked that they are happy for you to do so.