

Ordinary Meeting of the Board
Council Chamber, Avenue Road, WR14 3AF
Thursday 18 January 2024 7pm

Agenda

1. Apologies for absence
 2. Chair's Announcements
 3. Declarations of Interest
 4. Public Comments
 5. To confirm the Minutes of the Board meetings held on 16 November 2023 and 30 November 2023. Pages 4-12
Confidential pages 2-6
 6. Matters arising from the previous Board meetings not otherwise on the agenda
 7. To appoint Mary Turner to Finance and Administration Committee
 8. Land Management Committee
Verbal report from Chair of Committee on meeting held 07/12/23
 9. Finance Resources and Administration Committee
 - 9.1 To confirm the accuracy of the minutes of the meeting held 14.12.2023 Pages 13-21
Confidential page 7
 - 9.2 Chair of Committee – updates and questions
 - 9.3 Board to adopt the minutes and resolutions
Investment Risk Categories (minute 8): to approve the policies as currently drawn.
 10. To approve the budget and set the levy for 2023/24 Paper A Pages 22-29
 11. Car park income to 31 December 2023 - verbal report
 12. Governance Committee
Verbal report from Chair of Committee on meeting held 04/01/2024
 13. Staffing Committee – verbal update from Chair
Verbal report from Chair of Committee on meeting held 04/01/2024
 14. Staff at confidential meetings policy review Paper B Pages 30-31
 15. Private Bill Paper C1 Page 32-35
C2 Confidential pages 8-10
- To receive: a verbal summary of costs to date.
- To resolve:
- a) To proceed with the preparation of a Private Bill with a view to lodging it in November 2024
 - b) That the new Act will be a consolidating Act
- And also, to:
- c) Identify which provisions are ready to be passed to the Parliamentary Agent for him to commence work
- And resolve that:
- d) Once confirmation is received from the Charity Commission that the Trust can make a loan from the Land Purchase Fund to fund the preparation and promotion of the Bill:
 - i. These provisions be passed over to the Parliamentary Agent for him to commence work and

- ii. The Parliamentary Agent should be asked to consider and advise as appropriate on the action points arising out of the consultation

- 16. Dealing with absence of CEO Paper D Page 36
- 17. Proposal for a new format for Board Agenda Paper E Pages 37-39
- 18. Urgent business
- 19. Date of next meeting

To be agreed: 7th or 14th March 2024 (or sooner if required)

- 20. Confidential

Resolution to exclude the public for discussion of item on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (personnel matters).

CONFIDENTIAL

- 21. Matters arising from confidential minutes of Board meetings
- 22. To make provision for staffing arrangements to support the work on the Private Bill Paper F Confidential Pages 11-13

If you or anyone in your household has experienced any Covid symptoms in the last 7 days, please do NOT attend this meeting unless you have a negative lateral flow test result on the day of the meeting. Symptoms are commonly runny nose, sore throat, headache, fatigue and sneezing and not necessarily a cough, fever or loss of sense of taste or smell.

Members of the public who wish to attend are asked to notify info@malvern hills.org.uk (or write to the Trust's office), in advance of the meeting, giving their name, E-mail address and contact number.