

Ordinary Meeting of the Board

Malvern Cube, Albert Road North, Malvern WR14 2YF

Thursday 9 May 2024 at 7 pm

Agenda

Introduction

- 1) Apologies for absence
- 2) Vice-Chair's Announcements
- 3) Declarations of Interest
- 4) Public Comments

Confirmation of Previous Board Meetings

- 5) To confirm the Minutes of the Board meeting held on 7 March 2024 and the special meeting held on 18 April 2024

Pages 4-13

Confidential pages 2-5

- 6) Matters arising from the previous Board meetings not otherwise on the agenda

Items for Decision

- 7) **Governance Change Update** – consultation document

- 8) **Staff/Trustee Protocol**

Paper A *To follow*

To note that:

- i) The Protocol will henceforth be incorporated into MHT's procedures
- ii) A review of the Protocol's effectiveness will be undertaken in 12 months' time and adjustments made as necessary.

- 9) **Property Management**

Paper B Pages 14-23

- a) To consider and approve the recommendation of Land Management Committee that an MHT Property Manager post be included in the MHT staffing structure, and that MHT should actively recruit to the post to address property matters proactively; and to work with a land agent to reduce the backlog of work.

- 10) Urgent Business

Other Committee Business for Decision

- 11) **Land Management Committee**

- a) Committee members to approve the minutes of the meeting held on 11 April 2024

- b) Board to adopt the minutes of the meeting held on 11 April 2024

Pages 24-28

Confidential page 6

- c) Chair of Committee - updates and questions

- d) Resolutions recommended to Board (covered under item 9)

12) **Staffing/Governance Committee**

- a) Committee members to approve the minutes of the joint meeting held on 2 May 2024 *To follow*
- b) Board to adopt the minutes of the joint meeting held on 2 May 2024
- c) Chairs of Committees – updates and questions
- d) Resolutions recommended to Board not otherwise on the agenda
 - i) Adoption of legislative changes to the Staff Handbook

Items for Information

- 13) Notes of the Wildlife Panel meeting held on 10 April 2024 Pages 29-35
- 14) Date of next meeting
11 July 2024 – Council House, Malvern

Confidential items

Resolution to exclude the public for discussion of items 15-18 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (matters relating to individuals/commercially sensitive business).

CONFIDENTIAL

- 15) Matters arising from the confidential section of the previous Board meeting not otherwise on the agenda
- 16) Resolutions recommended to Board from confidential sections of committee meetings.
- 17) **Disciplinary Committee**
 - a) Committee members to approve the minutes of the meeting held on 2 May 2024 *To follow*
 - b) Board to adopt the minutes of the meetings held on 21 March, 18 April and 2 May 2024 Pages 7-11
 - c) Ratification of co-options to the Committee
 - d) Chair of Committee updates and question
- 18) **Potential Land Purchase** Paper C Confidential Pages 12-21