



Email application for a Levy Payer Parking Pass 24/25 £7.50 each – valid 1st June 2024 to 31st May 2025 (for motor cars and motorcycles only)

The Malvern Hills Trust issues Levy Payer car parking passes to residents of the town of **Malvern** and the parishes of **Colwall, Guarlford, Malvern Wells, Mathon, and West Malvern** who pay a levy to Malvern Hills Trust via council Tax.

Up to 3 passes can be purchased for vehicles registered to the levy address.

Proof of eligibility

Please ensure you include the required 2 documents to avoid disappointment!

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- Copy of the vehicle registration document (**V5C**) for each vehicle must be produced, each time a pass is requested or renewed.

AND

- Proof of applicant's address in the Levy area - current **council tax bill** (*we are unable to accept utility bills/ pension or bank statements*).

If you would like to purchase current passes, please complete this form and email a copy of the form with your proof of eligibility as detailed above to parking@malvern hills.org.uk

Payment should be made by BACs quoting your **surname and the first vehicle registration number** as the reference.

Please use the following bank details:

Malvern Hills Trust
Sort Code 30-95-41
Account number 01728306

Thank you for your support. Please bear with us as we manage what is likely to be a very high number of requests for passes. We will aim to process all applications within 14 days, but cannot guarantee that.

Data Protection

The personal information provided on this form will be securely held and is subject to the provisions of the General Data Protection Regulations. The information, which will only be used to record your purchase and contact you in the event of any queries with your application, is confidential and will not be passed on to any other person or organisation. For further information on Malvern Hills Trust's privacy policy please see the website www.malvern hills.org.uk



Malvern Hills Trust

Name (block capitals) _____

Address (block capitals) _____

Postcode _____

Email address _____

Telephone number (in case of queries) _____

Vehicle registration number(s) (max 3 vehicles) _____
(Please print clearly in BLOCK CAPITALS)

Levy Payer Parking Pass 1st June 2024 to 31st May 2025

Total pass cost @ £7.50 each pass e.g. 2 passes £15.00 or 3 passes £22.50	
Add £1 for postage and administration	£1.00
Total paid by BACS Total pass cost + £1 postage and admin cost	
BACS reference Your surname and 1 st vehicle registration e.g. SmithAA11AAA	
Payment date	

DATE _____ SIGNED _____

Please attach a scan or photograph of the following as proof of your address:

- **Car registration document (V5C)** for each vehicle
- AND**
- **Council Tax Bill**

Failure to include the correct proof will result in a delay of the issue of your pass.