



# Malvern Hills Trust

## Meeting of the Finance, Administration and Resources Committee

Lyttelton Well, Church St, Malvern WR14 2AY

Thursday 29 August at 7:00 pm

Members: Lucy Hodgson (Chair), Robert Berry, David Core, Allan Cottam, David Fellows, Richard Fowler, Charles Penn, John Raine, Mary Turner.

### Agenda

1. Apologies for Absence
2. Chair's Communications
3. Declarations of Interest
4. Public comments
5. Matters Arising from the FAR meeting held on 20 June 2024
  - 5.1 FAR to note that the Legal Expenses budget may need to be increased
6. Final Management Accounts for year ending 31 March 2024 Paper A
7. To review Trustees' Annual Report and Accounts for the year ending 31 March 2024 and to recommend their approval Paper B
8. Auditors' Key Issues discussion document and letter of representation  
(*Confidential papers*) Paper C1 and C2
9. Management Accounts for Q1 (April-June) of 2024-2025 Paper D
10. Review of Contracts (*Confidential paper*) Paper E
11. Reserves Policy Review Paper F
12. Going Concern to September 2025 Paper G
13. Reports for information
  - 13.1 GDPR - Review of data breach log
  - 13.2 Risk Management red flag items
14. Urgent business
15. Date of next meeting  
Thursday 12 December 2024