



Posters and Signs – Application Guidelines

The Malvern Hills Trust permits posters and signs on land under their care, subject to the following conditions: -

- That they are advertising local organisations' charitable events only.
- The posters/signs are **no bigger than A3 size**.
- Sites to be kept to a minimum and normally will only be permitted on the major approaches to the venue. (A map showing the sites would be appreciated.)
- No more than one poster to be placed in one locality.
- The posters/signs are not erected more than eight days before the event and are removed immediately afterwards.
- **For a single event** (one or two consecutive days) **a maximum of 6 signs** may be authorised.
- **For a repeat event** (one that recurs on regular days over a period of up to a maximum of 4 weeks) **a maximum of 2 signs** will be permitted, to remain in place over the full period of the scheduled events.
- The applicants indemnify the Board against any damage or injury caused to a third party by the notices.

Please Note: We would suggest that you contact the Highway Authority to ensure that they have no objection to your proposed locations from a highway safety point of view.

To confirm your agreement to the conditions, please complete the application form, sign and return a copy to the address below **no less than 4 working days before the first date that you wish to place your signs/notices**. This will ensure that our Wardens are aware that permission has been given. As you will understand there are many instances of notices being placed on Trust's land without permission and to avoid misunderstandings your co-operation would be appreciated.

Any unauthorised posters/signs erected on MHT land will be removed by our Wardens without notice.

All posters displayed must carry an authorisation sticker, provided by the Administrative Assistant on approval of the application.

Chief Executive Officer
Malvern Hills Trust

www.malvern hills.org.uk / 01684 892002
Malvern Hills Trust, Manor House, Grange Road, Malvern, Worcestershire WR14 3EY



Posters and Signs - Application Form

Description of Charitable Event:	
Beneficiary charity:	
Dates of event:	
The posters/signs will be on MHT land at:	
The signs will be erected on:	<i>(Insert date)</i>
and removed on:	<i>(Insert date)</i>
I, (Name):	
Tel no:	
Address:	
Accept the conditions as set out overleaf.	Signed: Dated:

We hope your event is successful. Please contact us if you need further information.

Tel: 01684 892002 or E-mail: info@malvern hills.org.uk