

Annual Meeting of Levy Payers

The Council Chamber, Malvern Hills District Council, Avenue Road, WR14 3AF

Please see below for arrangements if you wish to attend the meeting

Thursday 8 September 2022 at 7:00 pm

Agenda

David Butler of Bishop Fleming will be present at the meeting.

1. Apologies for absence
2. To approve the Minutes of the meeting held on 9 September 2021
3. Public Questions on the accounts
4. To receive and approve the Trustees' Annual Report and Accounts for the year ended 31 March 2022
5. Appointment of Auditors for the year 2022/23.
It is proposed to re-appoint Bishop Fleming

Please note:

1. Copies of the accounts are available from the Trust's office or on the web site <https://www.malvern hills.org.uk/> from 17 August 2022.
2. Because of the continuing high numbers of Covid cases we risk assess each venue and limit the number of people who attend meetings. If you wish to attend please E-mail cindy@malvern hills.org.uk (or write to Mrs L Parish at the Trust's office), giving your name, E-mail address and contact number. Places will be allocated on a first come first served basis. Cindy will confirm whether there is a place available.
3. If you want to ask a question at the meeting in relation to the Annual Report and Accounts, please forward the question in writing by 12 noon on 7 September to info@malvern hills.org.uk.
4. Levy payers can participate in the vote on agenda item 5. If you want to vote at the meeting, please provide a copy of your Council Tax bill when you notify the Trust of your intention to attend the meeting.

Following the Government announcement 'Living with COVID-19', it remains the responsibility of employers and organisations to put arrangements in place to try to reduce the spread of infection at meetings and events. Malvern Hills Trust, having assessed the risks of face-to-face meetings, will continue to take measures to keep everyone as safe as possible.

If you or anyone in your household has experienced any Covid symptoms in the last 7 days, please do not attend this meeting unless you have a negative lateral

flow test result on the day of the meeting. The Government has updated the list of symptoms and the most common are now runny nose, sore throat, headache, fatigue and sneezing and not necessarily a cough, fever or loss of sense of taste or smell.

As cases remain high, when attending meetings please:

- Continue to wear a face covering once inside unless you are exempt from doing so (or when speaking).
- Use the hand sanitiser provided when you enter and leave the building
- Seats will be placed socially distanced within the venue - please don't move the chairs closer to others unless you have checked that they are happy for you to do so
- Once the meeting is over, please leave the building - if you want to chat it is safer to do it in the open air