



Malvern Hills Trust

Special Meeting of the Staffing Committee

Guesten Room, Lyttelton Well, Malvern WR14 2AY

Thursday 22 August 2024 at **4.00 pm**

Members: Charles Penn (Chair), David Baldwin, Richard Bartholomew, David Core (non-voting), John Raine, Mary Turner, Frances Victory, Sheila Wren.

1. Apologies for absence (John Raine)
2. Chair's announcements
3. Declaration of Interests
4. Public comments
5. Matters arising from the minutes of meetings held on 27 February and 2 May 2024
6. Health and Safety Report Paper A
7. Staff Review Recommendations
 - a. Progress to date **Confidential** Paper B plus annex
 - b. Land and Property Manager recruitment update (verbal)
 - c. Feedback from the meeting of the Protocol Working Group held on 30 July 2024 **Confidential** Paper C plus annexes
 - d. Staff welfare support
8. Training update
 - a. Training for trustees on operational versus strategic business
9. Mechanism for a trustee to raise a complaint about bullying
10. Updates to the Staff Handbook
11. Items for future meetings
12. Urgent Business
13. Date of next meeting

Trustees and staff are warmly invited to gather for post-meeting drinks at Weavers of Malvern.