



Malvern Hills Trust

Special Meeting of Governance Committee

Guesten Suite, Lyttelton Well, Church Street, Malvern WR14 2AY

Tuesday 3 September 2024 at 6.00pm

Members: Richard Bartholomew, David Core, Mark Driscoll, David Fellows, John Michael, Charles Penn and John Raine.

A G E N D A

1. Election of Chair
2. Election of Vice-Chair
3. Apologies for absence (Mark Driscoll)
4. Chair's announcements
5. Declaration of Interests
6. Public comments
7. Matters arising from the meetings held on 27 February and 2 May 2024
8. Disciplinary Procedure
 - a. To report final disposal of a complaint
9. Standing Orders
 - a. To consider the recommendation from Staffing Committee that Standing Orders be amended to the effect that members of the public wishing to make a public statement should only be allowed to do so if they submit their statement in advance of the Board or Committee meeting in question.
 - b. To note the requirement for Standing Order 14.9 to be revised to reflect the new practice for committee minutes to be approved by email prior to adoption by the Board.
10. Outstanding Governance Committee Business to be scheduled
 - a. Review of Disciplinary Procedure for Trustees
 - b. Policy Review Schedule
 - c. To consider any issues arising from the Governance changes that may require action by the Governance Committee
11. Urgent Business
12. Date of Next Meeting