

Meeting of the Staffing Committee

Top Shed, Wyche Quarry, Wyche Road, Malvern WR14 4EQ

What3Words: ///scorching.fuse.pockets

Thursday 16 April 2026 at 3 pm

Members: Frances Victory (Chair), Simon Baggaley, David Baldwin, Richard Bartholomew, David Core (non-voting), Lucy Hodgson, John Michael (non-voting), John Raine, John Stock.

1. Apologies for absence
2. Chair's announcements
3. Declarations of Interest
4. Public comments
5. Matters arising from the meeting held on 29 January 2026
 - a. Staff Code of Conduct Paper A
6. Staffing Matters
 - a. Staff update and Employee engagement survey progress report Paper B
 - b. Staff Well-being Paper C
7. Changes to Staff Handbook Paper D
8. Health and Safety Update Paper E
9. Policy Review Paper F
 - a. Policies in the Staff Handbook
 - i. Flexible Working
 - ii. Data Protection
 - b. Other Policies and Procedures
 - i. Abusive, persistent and vexatious complainants
 - ii. Staff Trustee Protocol
 - iii. Procedure for CEO appraisal
10. Staff training update
11. Urgent Business
12. Date of next meeting – 8 October 2026 at 4 pm at Manor House

Confidential Business

Resolution to exclude the public for discussion of item 13 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (matters relating to individuals).

13. Exit Interviews